



# Student Service

Goals and Activities



# ACTION PLAN

Actions	Who	Timing	Resources	Monitoring	Status	Criteria for success
<b>Electing coordinators</b>	Academy and school representatives	First half of 2014	HR	Dean of the academy	PENDING	Forming of the Academy
<b>Writing the Statute</b>	Academy representatives + coordinators	First half of 2014	HR	Dean of the academy	PENDING	Adoption of the Statute
<b>Writing procedures and guidelines</b>	Coordinators	Second half of 2014	HR	Dean of the academy	PENDING	Adoption
<b>Introduction of SS to school and student organization</b>	Coordinators	End of 2014	HR	Head coordinator	PENDING	Good promotion
<b>Forming offices</b>	Coordinators + schools	End of 2014	HR	Head coordinator	PENDING	School possibilities



## Key processes

- Financing – cofinancing (Academy and own funds)
- Legal support – provided by Academy Statute
- Logistics – provided by Schools and Academy
- Networking (coordination) – Contact between Central office and local offices (and among local offices) on regular bases



## Strategic goals

- Web presentation – within web presentation of the Academy
- Close cooperation with student organisations – students are interested for cooperation
- Close cooperation with teaching staff – a consultation with teaching staff is necessary
- Connecting with local services – to investigate interest for their involvement



## Operative goals

- Coordinators elections - according to Action plan
- Student volunteers – students are interested (motivation is necessary for spreading)
- Student parliaments are interested for cooperation
- Financing – organizing cultural and sport events, tickets, sponsors (banks, local economy...) and Academy funds



## Activities within goals

- Engage teaching and nonteaching staff in Student Service activities
- Establish contact with
  - Local services (touristic organisation, sport center, cultural center, employment center...)
  - Health center
  - Landlords
  - Transport companies
  - Local economy



## Activities within goals

- Organizing humanitarian activities in association with local services and health centers
- Organizing student concerts, shows, sport events
- Printing promotional material for Student service and events
- Advertising in local media (as sponsorship if possible)
- Organizing tutoring in schools on trial bases at first for students who need help with curriculum
- Bringing together advanced students in order to help their further development and improvement



THANK YOU

HVALA